

SHENANDOAH BAPTIST ACADEMY

A Ministry of Shenandoah Baptist Church

138 Osment Road, SE

Cleveland, TN 37323

(423) 339-0992 * Fax - (423) 339-0117

www.sbcministries.com

ADMISSION POLICIES AND PROCEDURES

REQUIRED FORMS: The following forms must be read thoroughly, completed, signed, and turned in to the school office prior to or on the first day of school.

___ Registration Form

___ Publicity Release Form

___ Standards of Conduct

___ Personal Testimony Form (7th-12th grade new students only)

___ Pastoral Reference Form (new students only)

___ Request for Student Records (new students only, one per family)

___ Birth Certificate (copy)

___ Immunization Record (Green/Yellow/White Card)

___ Parental Agreement Form

___ Signed receipt of Pre-Enrollment Visit Requirements Form (Pre-School students only)

___ Signed receipt of Child Abuse Awareness (Pre-School students only)

___ Signed copy of Medical History & Emergency Consent Form (Pre-School students only)

Thank you for your prompt attention to this matter.

ADMISSION POLICY: Shenandoah Baptist Academy admits students of any race, color, nationality, and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, nationality, and ethnic origin in administration of its educational policies, admission policies, athletic and other school-administered programs.

Maternal Grandparents

Paternal Grandparents

Name _____

Name _____

Address _____

Address _____

Phone _____

Phone _____

Names of brothers and sisters

Age

Grade

School

Name of person(s) my student may be released to:

Name _____

Relationship _____

Phone (home, cell, work) _____

STATEMENT OF COOPERATION

In making an application for my child, it is my desire to have him/her complete the school year of **2008-2009**. It is also my understanding that the policy of the school is to make no refunds of registration fees. I also give permission for my child to take part in all school activities, including sports and school sponsored trips away from the school premises, and absolve the school from liability to me or my child because of any injury to my child at school or during any school activity. I also believe that discipline is necessary for the welfare of each student, as well as for the entire school. I give permission for my child's teacher and/or other agent of the school to make and enforce classroom regulations in a manner consistent with Christian principles and discipline as set forth in the Scripture. I further agree to hold the school and its agents harmless for any liability to my child or any parent/guardian thereof because of any injury or alleged injury to my child. Should legal action, for any reason, be taken against Shenandoah Baptist Academy or any employee or agent thereof on my child's behalf, and the school or its agent not be found at fault, I agree to pay any attorney fees, court fees, damages, or other costs that Shenandoah Baptist Academy or its agent should incur to defend itself against such action. I also am in agreement with the doctrinal statement of the school.

The *Statement of Cooperation* will be in effect as long as my child attends Shenandoah Baptist Academy whether it be in the kindergarten, elementary, secondary, or summer school.

I understand that should my marital status change that it is my responsibility to have a corrected *Statement of Cooperation* signed, updated, and delivered to Shenandoah Baptist Academy.

Father/Guardian Signature

Mother/Guardian Signature

(Both Parents/Guardians Must Sign)

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STANDARDS OF CONDUCT

Shenandoah Baptist Academy believes that spiritual growth begins with salvation and continues throughout life. The Holy Spirit makes the Christian conscious of the Biblical demands for a holy life that fulfills both God's moral law and high law of love. The result is a life consecrated unto God and separated from the world.

Shenandoah Baptist Academy must, therefore, provide an environment conducive to the spiritual growth and development of young people who are not yet mature Christians. A standard of conduct based on the Bible is necessary to provide such an environment. All of the activities of the Christian must glorify God Who indwells us (I Corinthians 8:9, 12-13, 10-32).

A sense of the need for spiritual growth has led Shenandoah Baptist Academy to adopt the following standards. It is believed they are conducive to the environment that will best promote the spiritual welfare of the student. The school, therefore, requests each student - whether at school, school activities, or in their personal life to:

1. Refrain from swearing, indecent language, smoking, drinking alcoholic beverages, the abuse of drugs, gambling, dancing, pornography, premarital sex, homosexuality, sexual perversion, involvement in rock music, etc...
2. Maintain Christian standards in courtesy, kindness, morality, and modest attire.

The selection of the restrictions mentioned in this pledge may appear arbitrary to some; but while not condemning others who see differently, Shenandoah Baptist Academy believes that the restrictions named are outstanding types of conduct that are imperative as a student of this school.

Students found to be out of harmony with the Shenandoah Baptist Academy ideals of work and life may be invited to withdraw whenever the general welfare demands it, even though there may be no special breach of conduct.

In this atmosphere of definite and positive Christian standards of conduct, good scholastic planning, and genuine personal interest between faculty and student, we feel there is a great opportunity for development of strong Christian character.

I and my student have read the *Standards of Conduct* and agree to cooperate with these standards to the fullest extent while enrolled in Shenandoah Baptist Academy.

Student

Parent/Guardian

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Parental Agreement Form & Contract

Statement of Faith

We have read and understand the Statement of Faith of the Shenandoah Baptist Academy and its ministries. We accept fully the Statement of Faith and subscribe to the same.

Church Attendance

Understanding the vital importance of attending church and supporting the work of the local church and its place in Christian education, we agree to have our child/children in a Bible-believing church every week unless providentially hindered.

Financial Obligation

We have read and understand the financial procedures used concerning students enrolled at Shenandoah Baptist Academy and know the cost of enrolling our child/children in Shenandoah Baptist Academy. We accept responsibility for registration, book fee, tuition, and any class, lab or extra-curricular fees that may be incurred during the course of the school year.

Handbook

We have received, read and understand the contents of the Shenandoah Baptist Academy handbook. We understand that the handbook may be updated from year to year and that we are responsible for helping our child/children follow the school policies as outlined therein.

Parent/Guardian Signature

Date

Payment Options

I wish to pay my yearly tuition charge of \$_____ for the 2009-2010 school year by one of the following:

- _____ 1. Paid in Full.
- _____ 2. 12 monthly payments beginning July 1st thru June 1st.
- _____ 3. 10 monthly payments beginning the 1st day of school thru May 1st.

Payments may be made by cash, check, or credit card (Master Card/Visa). **I understand that these payments are due and payable on the first of each month and that a service charge of \$25.00 will be added after the 10th of each month. Also, I understand that my child will not be allowed to attend SBA after the 10th of each month if the overall school account is not current.**

All tuition payments can be made to the school office located in the Roloff/Roberson Educational Building or the Preschool Building.

Parent/Guardian Signature

Date

Parent/Guardian Name (Please Print)

Approved By

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Personal Testimony Form

Applicant's name _____ Date _____

Please give a brief description of the day you excepted Jesus as your personal Savior:

Student's Signature

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Pastoral Reference Form

Dear Pastor,

Shenandoah Baptist Academy is a local church school committed to serving families who desire a Christ-centered education for their children. As part of the application process, we require all prospective students to have their pastor complete this pastoral reference form. Please answer the following questions from your knowledge of this student and their family and return this form in the envelope provided. The application process cannot be completed until we receive this reference form from you. Thank you for your help.

Applicant's name _____

How long have you known the applicant and their family? _____

To the best of your knowledge, has this applicant been born again?

Does this applicant attend church faithfully? _____ Services per week? _____

Is the family supportive of the ministry of your local church? _____

Signature _____ Date _____

Position _____ Phone _____

Church _____

Address _____

City _____ State _____ Zip _____

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Publicity Release Form

I, the undersigned, hereby (circle one of the following statements)

A. Do consent and authorize, or

B. Do not consent and authorize,

The use or reproduction, by Shenandoah Baptist Academy of Cleveland, Tennessee, of any and all photographs, slides, digital images, sketches and any other audiovisual materials taken of my son/daughter, and/or me taken during any authorized Academy event or activity for publicity, advertising, promotional printed material, use on web site, educational activities, exhibitions or any other use for the benefit of Shenandoah Baptist Academy.

By not consenting or authorizing, I understand my involvement in Shenandoah Baptist Academy programs is not jeopardized in any way.

If this release agreement is being signed for a child I certify that I am the Parent/Guardian authorized to sign this release.

Name of Child: _____
Print Name

Name of Parent/Guardian: _____
Print Name

Signature: _____ Date: _____
Parent or Guardian

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REQUEST FOR STUDENT RECORDS

Date of Request: _____

Records Requested From: _____
School Name

Address City State Zip

Dear Administrator:

The following student(s) is seeking enrollment in Shenandoah Baptist Academy. Please release all grades, achievement test scores, attendance records, health records, and other pertinent information to Shenandoah Baptist Academy.

Thank you for your prompt attention to this matter.

Student's Name	Age	Birthdate	Grade

Parent/Guardian Signature

Requesting Principal Signature

Please send all records to:

Shenandoah Baptist Academy, 138 Osment Road, SE, Cleveland, TN 37323

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Medical History & Emergency Consent Form

Date: _____

Students Full Name: _____ Birth date: _____ Sex: _____

Physician: _____ Phone: _____

Address City State Zip

Dentist: _____ Phone: _____

Address City State Zip

Is the child under a doctor's care for any reason? _____ If yes, please explain:

PAST DISEASES (Please give dates or ages when possible)

<input type="checkbox"/> Asthma	<input type="checkbox"/> Hay Fever	<input type="checkbox"/> HIV	<input type="checkbox"/> Chicken Pox
<input type="checkbox"/> Hepatitis	<input type="checkbox"/> Scarlet Fever	<input type="checkbox"/> Convulsions	<input type="checkbox"/> Seizures
<input type="checkbox"/> Diabetes	<input type="checkbox"/> Measles	<input type="checkbox"/> Mumps	<input type="checkbox"/> Pneumonia
<input type="checkbox"/> Discharge from ears			

RECENT DISABILITIES (Please check any of the following as applicable)

<input type="checkbox"/> Asthma	<input type="checkbox"/> Fainting Spells	<input type="checkbox"/> Hearing Difficulty
<input type="checkbox"/> Frequent Colds	<input type="checkbox"/> Abdominal pains	<input type="checkbox"/> Frequent sore throat
<input type="checkbox"/> Tires easily	<input type="checkbox"/> Frequent urination	<input type="checkbox"/> Shortness of breath
<input type="checkbox"/> Allergies	<input type="checkbox"/> Ringworm	<input type="checkbox"/> Frequent leg pain
<input type="checkbox"/> Persistent cough	<input type="checkbox"/> Dizziness	<input type="checkbox"/> Speech difficulty
<input type="checkbox"/> Nose Bleeding	Diagnosed Disability? _____	

PERSONAL RECORD (Please circle Yes or No):

Y N Is your child shy?	Y N Have excessive fears	Y N Eats breakfast
Y N Suck thumb	Y N Play well with others	Y N Overactive
Y N Likes school	Y N Bites fingernails	Y N Temper tantrums

List any medications that your child is currently taking (including asthma inhalers, etc.)

I hereby, give permission to Shenandoah Baptist Academy, and the employee's of such, to attend to my child, _____, in the event that emergency medical attention is needed.

Father/Guardian Signature

Mother/Guardian Signature

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School Calendar

2008-2009



August

4th-8th

Teacher In-Service Week

7th

Parent/Teacher Orientation @ 6:30 pm

11th

First Day of School

16th

Founders Banquet @ 6:00 pm

September

1st

NO SCHOOL - Labor Day!!

24th-26th

NO SCHOOL - Regional Educator's Convention - Gatlinburg, TN

October

13th

NO SCHOOL - Columbus Day!!

16th

1st Quarter Ends (44 Days)

17th

2nd Quarter Begins

20th

Report Cards Issued

November

26th-28th

NO SCHOOL - Thanksgiving Break

December

19th

2nd Quarter Ends (43 Days)/1st Semester Ends (87 Days)

Noon Dismissal

22nd-January 2nd

NO SCHOOL - Christmas Break

January

5th

School Resumes from Christmas Break

3rd Quarter Begins

20th-21st

TACS District On-Site Bible & Academic Testing

February

6th

NO SCHOOL - Couples Retreat!!

16th

NO SCHOOL - President's Day!!

17th-18th

TACS District Bible, Music, Speech, & Art Competition

23rd

NO SCHOOL - Teacher's Clinic

March

3rd

TACS State On-Site Bible & Academic Testing

11th

3rd Quarter Ends (45 Days)

12th

4th Quarter Begins

16th-20th

NO SCHOOL - Spring Break

26th-27th

TACS State Bible, Music, Speech, Art, & Academic Competition

30th-April 3rd

Stanford Achievement Test

April

10th-13th

NO SCHOOL - Easter Break

May

19th

Last Day of Kindergarten (K3-K5) Noon Dismissal

Kindergarten Graduation @ 7:00 pm

21st

Last Day of School (1st-12th) Noon Dismissal

22nd

High School Graduation @ 7:00 pm

4th Quarter Ends (44 Days)/2nd Semester Ends (89 Days)

27th

Report Cards Issued by Mail